

## INVITATION

# TO THE KICK-OFF CONFERENCE SEED MONEY PROJECT CONNECT2SMALLPORTS

*within the frame of the South Baltic Programme 2014–2020 (ERDF part-financed)*

Dear Colleagues, Partners and Stakeholders of the Seed Money Project Connect2SmallPorts,

On behalf of the “Connect2SmallPorts – South Baltic Small Ports as Gateways towards Integrated Sustainable European Transport System and Blue Growth by Smart Connectivity Solutions” Leading Partner – Hochschule Wismar, University of Applied Sciences: Technology, Business and Design (Germany), we would like to invite you to the Connect2SmallPorts Kick-off Meeting in the frame of the South Baltic Programme 2014-2020 (ERDF part-financed).

The Kick-off Meeting grants us a unique opportunity to underpin the set project scope and scale and to efficiently kick-start the project, discussing our contributions, joint actions, events, deliverables and results, as well as exchanging experiences, needs and expectation in terms how to better involve small ports into the regional transport and innovation system and to benefit regional development, open up new growth perspectives emerging through new networking possibilities, synergy effects and cross-sectoral cooperation. This is an essential step in preparing and submitting the full application in December 2017.

Practical information related to organisational and technical issues is attached to this invitation below.

Registration to the Connect2SmallPorts Kick-off Meeting is closed by Monday, 11<sup>th</sup> August 2017.

Registration can be done via the e-mail: [laima.gerlitz@hs-wismar.de](mailto:laima.gerlitz@hs-wismar.de)

We are looking forward to meeting you soon in Gdynia and have a productive Kick-Off Conference, which will be a crucial stepping stone for our team and the project core!

On behalf of the project,

the Organisers

Karolina and Emil, MOTUS Foundation

Laima, LP – Hochschule Wismar, University of Applied Sciences

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## AGENDA

Event dates:	Tuesday, 29 <sup>th</sup> August 2017: 09:00–18:00, CET	
Event venue:	MOTUS Foundation: Pułaskiego 8, Gdynia 81-368, Poland	
Room:	510 (5 <sup>th</sup> floor)	
Scope of the event:	One-day event	
DAY I:	State of Play of the Connect2SmallPorts Project & its implementation Background and Compliance with the Rules	
Participants:	Direct project partners (min. 1 representative of each direct partner, LP, PP-PP2-PP4, <u>max. 2 persons / partner institution.</u>	
Project Team and Support:		
Kick-off supporting partner	<p>MOTUS FOUNDATION Karolina Lubiejewska kl@motusfoundation.com Tel.: +48 515 204 506</p> <p>Julia Ziółkowska jz@motusfoundation.com + 48 604 402 110</p>	<p>Emil Arolski ea@motusfoundation.com +48 798 425 717</p>
Lead partner	<p>Laima Gerlitz laima.gerlitz@hs-wismar.de Mobile: + 49 178 203 5761</p> <p>Anatoli Beifert anatoli.beifert@hs-wismar.de Tel.: +49 3841 753 7634</p>	

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## PRACTICAL INFORMATION

### Accommodation:

Mercure Gdynia Centrum - 4,5 km from the Venue  
ul. Armii Krajowej 22, 81-372 Gdynia  
<http://www.mercure.com/gb/hotel-3417-mercure-gdynia-centrum/index.shtml>

### Arrival:

Monday, 28<sup>th</sup> August 2017

BY PLANE.

Arrival at Gdansk Airport (Port Lotniczy Gdańsk)

### GDANSK Airport – Gdynia

A train service connects the airport with the three cities of Gdansk, Sopot and Gdynia although a change at Gdansk-Wrzeszcz may be required. You can reach the platforms, where you will find ticket machines, by taking the escalator to the left as you leave the baggage hall. Tickets cost 3.80zł to Gdansk and 6.50zł to Sopot and Gdynia.

For more information check train times at [www.rozklad-pkp.pl/en](http://www.rozklad-pkp.pl/en) or at <https://www.skm.pkp.pl/en/>

The SKM trains are going between the Tricity of Gdansk – Sopot – Gdynia

BY BUS: catch a bus 210 to Gdansk, 122 to Sopot and 4A to Gdynia. You will find the bus stops directly across the road as you leave the terminal.

BY TAXI.

Neptun Taxi is the official taxi firm and can be trusted. Look out for their cars with the 19686 logo on the side. Please be advised that not all taxis in might provide non-cash payments. Please ask the taxi driver if it is possible to pay by a card before starting your travel.

Distance: Gdansk Airport – Hotel Mercure Gdynia – ca. 24 km.

COST – ca. 30 EUR



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Please note that we are obliged to use the most cost effective connections to ensure the eligibility of using ERDF funds (e.g. use public transport instead of taxi, when not reasoned, respectively)

Dinner venue:

Restaurant "Browar Miejski Sopot", address: Bohaterów Monte Cassino Street 35, Sopot.



KLAIPĖDOS MOKSLO IR  
TECHNOLOGIJŲ PARKAS



## KICK-OFF MEETING PROGRAMME

Tuesday, 29<sup>th</sup> August 2017 – Connect2SmallPorts State of Play & Implementation

Start / End	Theme	Location
<i>MOTUS Foundation, Pułaskiego Street 8, room 510, 5<sup>th</sup> floor</i>		
08:30	09:00	Coffee & Registration
09:00	09:10	Welcome by the Host <i>MOTUS Foundation</i>
		Welcome by the Lead Partner <i>Hochschule Wismar, University of Applied Sciences</i>
09:10	10:30	Getting Know Each Other: Short partner presentations, roles & contributions. What is the state of play of small ports development in YOUR region? Why do you need this project? <i>All Partners. Each partner makes a short visual presentation (max. 20 min.)</i>
10:30	10:45	Coffee break & networking
10:45	12:00	Connect2Small Ports State of Play & its Mainstay – rationale, scope, scale and structure <i>Lead Partner, Hochschule Wismar, University of Applied Sciences</i>
12:00	13:00	Backbone of the Connect2SmallPorts Project: How to reach and engage our target groups – joint cross-border stakeholder approach and data gathering <i>Proposal, Lead Partner. Hochschule Wismar, University of Applied Sciences</i>
13:00	14:00	Lunch & networking
14:00	15:00	<i>Continued.</i> Stakeholder engagement, communication & dissemination <i>All partners, moderated by Lead Partner</i>
15:00	16:00	Development of a logical framework and action plan: challenge solving, objectives, results, actions and calendar <i>All partners, moderated by Lead Partner</i>



Start / End	Theme	Location
16:00 - 16:15	Coffee break & networking	
16:15 - 17:15	Compliance with the programme rules, partnership obligations and cross-border co-work: management & coordination <i>All partners, moderated by Lead Partner</i>	
17:15 - 18:00	Q & A Session and Feedback <i>All partners, moderated by Lead Partner</i>	
18:00	End of Day	
19:30	Reinforcing Connect2SmallPorts project – Further steps ahead Networking Event incl. Dinner  Venue: Restaurant “Browar Miejski Sopot”, address: Bohaterów Monte Cassino Street 35, Sopot. Meeting Point: Sopot SKM Railway Station main entrance (Sopot Centrum, Kościuszki Street 14).	

## NOTES

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